

# **CREATE A NEW PROJECT**

**Using**  
**Secondary Output**  
(TMG V 8.08)

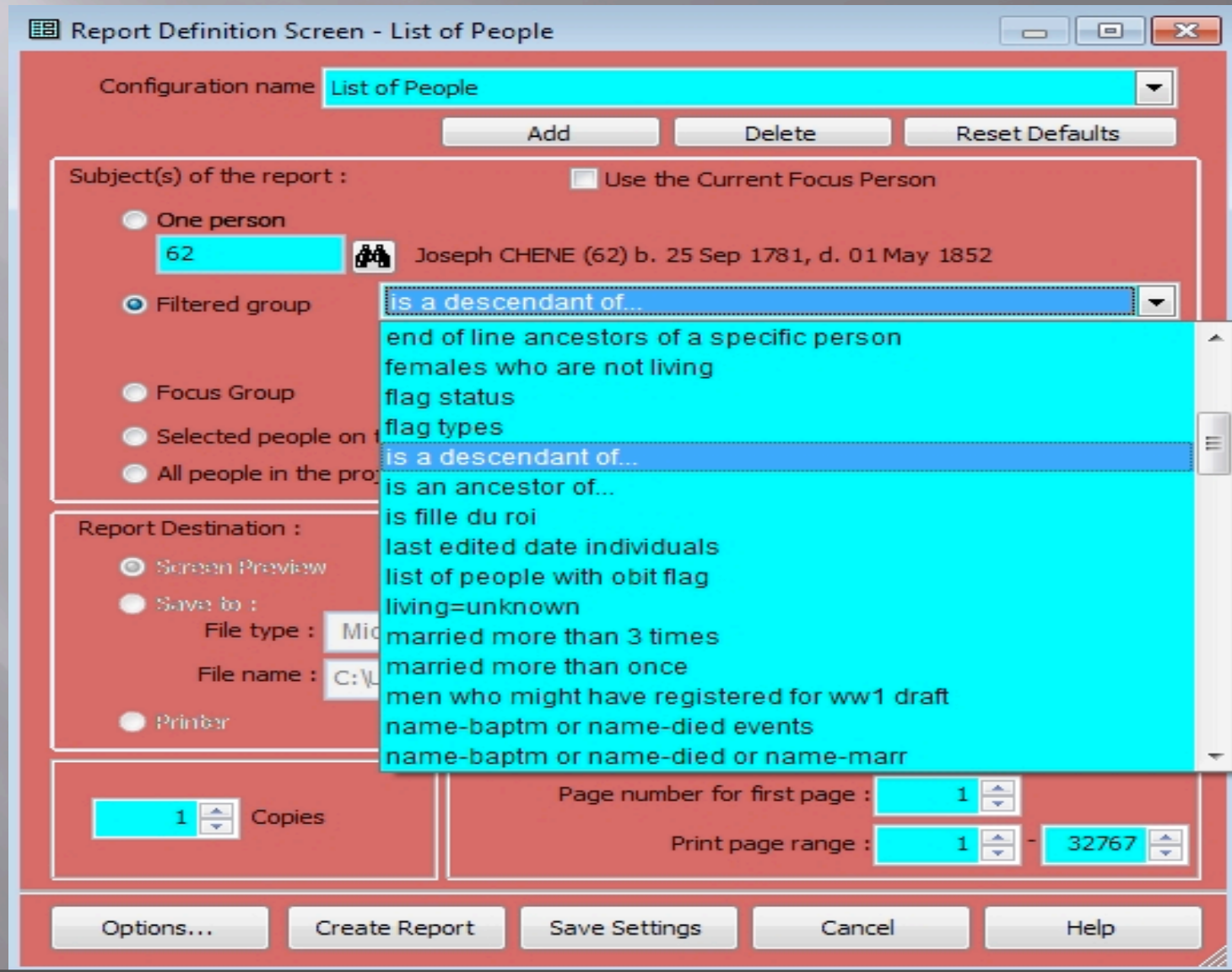
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**Ottawa TMG Users Group**  
**Ottawa-tmg-ug.ca**

# ONE EXAMPLE FOR CREATING A NEW PROJECT

- ▣ Large projects may contain many ancestors and descendants for a family tree. However many living individuals today who are interested in a family tree and appreciate the efforts and work that went into creating that family tree may be more interested in closer relatives, for example, descendants of their great-grandparents.
- ▣ So to provide a simpler and shorter report for those individuals creating a new project based on the descendants of their great-grandparents can provide more interest as they can easily relate to people and names in the project.
- ▣ I'm sure there are other reasons to create a new project from the main project.

# List of People Screen: is a descendant of

From the Report menu, select List of... > People and set up report as you want it by selecting Filtered Group and then selecting: is a descendant of. All other fields are not needed. Once your selection has been made, edit this selection.



# Who To Select To Get Siblings And Parents Of Person Of

- ▣ In order to create a new project that will include not only all siblings of the person of interest but also the parents select the grandfather of the person of interest.
- ▣ In the example on next screen the person of interest is ID No. 33 (not displayed) and to get his parents and his siblings to be included in the final new project ID No. 62 (the person of interest's grandfather) was selected.

# Grand-Father of is a descendant Report Selected

Setting up the report as you want it. In this case the selection ID was the grand father of the person of interest. Tick only Spouses & Descendants if that is what you want, leave others blank. Click OK.

Report Filter

Save Filter As

For example: People born in Virginia

Filter  Query by Example

(	* Field	Subfield	Operator	Value	)	Connect
(	Is a Descendant		of ID #	62	)	END

And then add their

Spouses  Ancestors  generations  Descendants  generations

OK Load... Clear Cancel Help

# Report Option Screen

From the Options Screen this is where you select the Secondary Output Tab. No need to fill in other the displayed fields. Tick the Bypass... field.

The screenshot shows a dialog box titled "Report Options" with a light blue header and a red background. The "General" tab is selected, with other tabs including "Page Options", "Fonts", "Output Columns", "Secondary Output", "Places", and "Miscellaneous". The "Report title" field contains "List of [F]". The "Output Language" dropdown is set to "English (U.S.)". The "Researcher" dropdown is set to "At the end of the report". Below it, a list of checkboxes is checked: Name, Address, Prepared date, Phone, E-Mail, and Website. At the bottom, the "Bypass the Report Definition Screen when this report is called from a toolbar button." checkbox is also checked. The dialog has "OK", "Cancel", and "Help" buttons at the bottom right.

Report Options

General Page Options Fonts Output Columns Secondary Output Places Miscellaneous

Report title : List of [F]

Output Language English (U.S.)

Researcher

At the end of the report

- Name
- Address
- Prepared date
- Phone
- E-Mail
- Website

Bypass the Report Definition Screen when this report is called from a toolbar button.

OK Cancel Help

# Secondary Output Tab Screen

After clicking on the Secondary Output Tab this is the Screen you'll see. Tick Create New Project, Suppress output to screen ....Leave other fields blank. Then click on ... (Select Project File) to create new folder and name

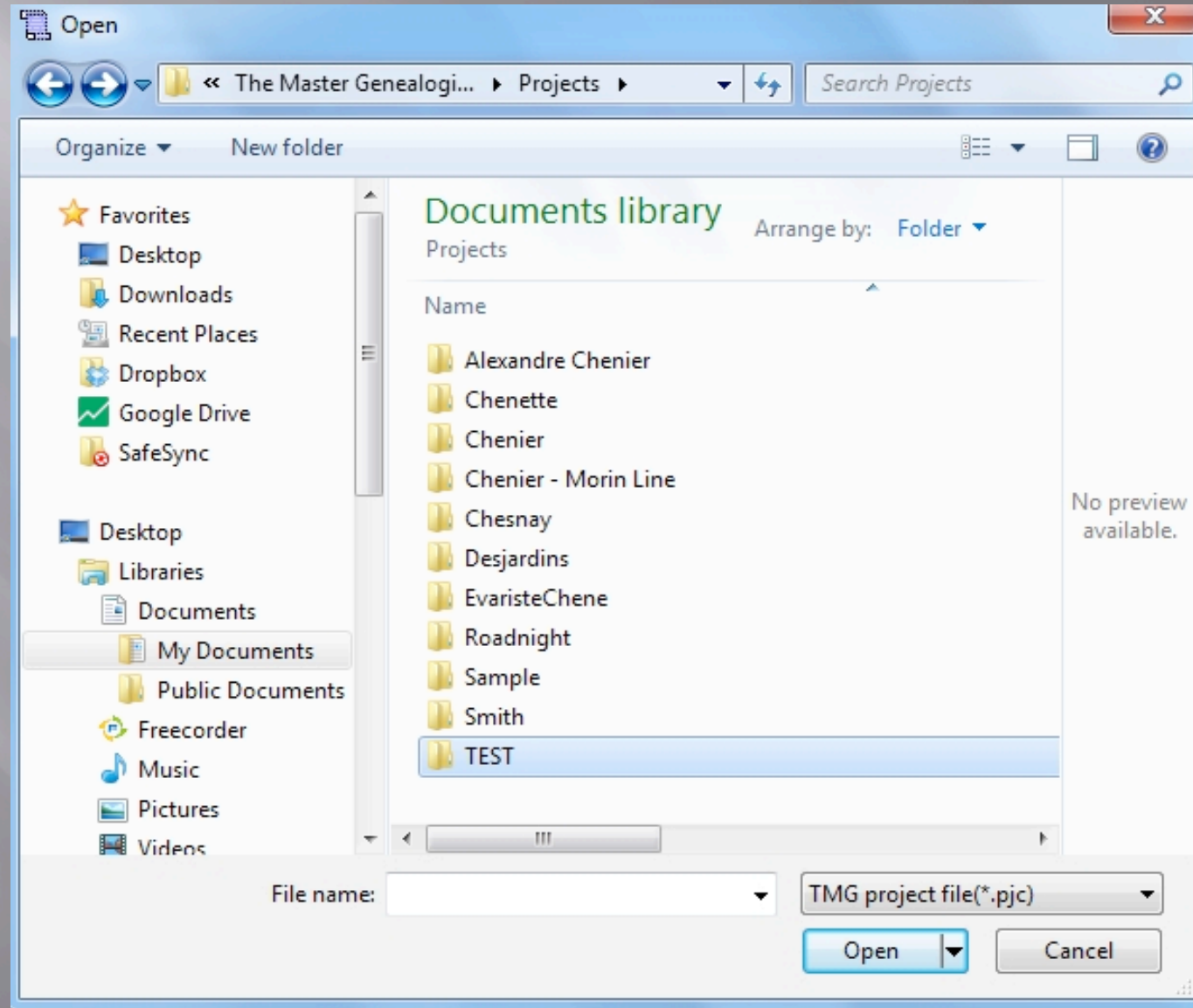
The screenshot shows the 'Report Options' dialog box with the 'Secondary Output' tab selected. The dialog has a blue title bar and a red background. The tabs are: General, Page Options, Fonts, Output Columns, Secondary Output (selected), Places, and Miscellaneous. The 'Secondary Output' tab contains the following options:

- Create New Project: C:\Users\Ron Chenier\Documents\The Master Genealogist v8 ...
- Create New Dataset: User Defined Name
- Lock Timelines: [Empty dropdown]
- Unlock Timelines: [Empty dropdown]
- Change Flag: Smith Descendants#1 [Empty dropdown] Y [Empty dropdown]
- Suppress output to screen, file, and printer

At the bottom of the dialog are three buttons: OK, Cancel, and Help.

# New Folder & New Project

After clicking on ... in the previous screen (Secondary Output Tab) the Windows 7 screen shows you where you can name your new project folder . Once your new project folder has been created open that folder and name your new project file name. Then click “open” followed by clicking OK.





# Screen Showing That You are Ready To Create Report

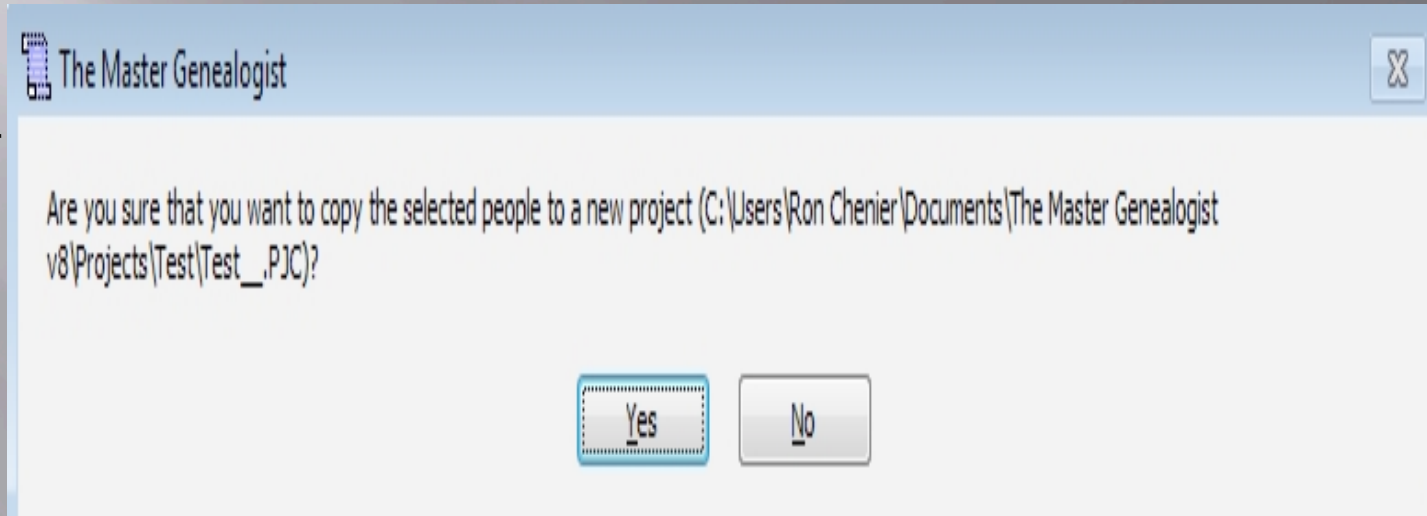
After creating new project folder and new project file name you'll be presented with this screen. Simply click on Create Report at bottom of screen.

The screenshot shows a software window titled "Report Definition Screen - List of People". The interface is divided into several sections:

- Configuration name:** A dropdown menu set to "List of People". Below it are "Add", "Delete", and "Reset Defaults" buttons.
- Subject(s) of the report:** A section with a checkbox for "Use the Current Focus Person". Below it are radio buttons for "One person" (selected), "Filtered group", "Focus Group", "Selected people on the Project Explorer", and "All people in the project". The "One person" option shows a highlighted "59" and a person icon next to the text "Francois (Sidney Francis) CHENIER (59) b. 10 Oct 1864, d. 27 Jul 1942". The "Filtered group" option has a dropdown menu set to "is a descendant of..." and "Add", "Edit", and "Delete" buttons.
- Report Destination:** A section with radio buttons for "Screen Preview", "Save to:", and "Printer". The "Save to:" option is selected. It includes a "Watermark" button, a "File type:" dropdown set to "Microsoft Excel v5 (XLS)", and a "File name:" text box containing "C:\Users\Ron Chenier\Desktop\Obits Listing - Spreadsheet.>" with a browse button "...".
- Print Settings:** A section with a "Copies" spinner set to "1" and "Page number for first page:" spinner set to "1". The "Print page range:" is set to "1" - "32767".
- Bottom Buttons:** A row of buttons: "Options...", "Create Report", "Save Settings", "Cancel", and "Help".

# Screen Asking To Copy Selected People To New Project

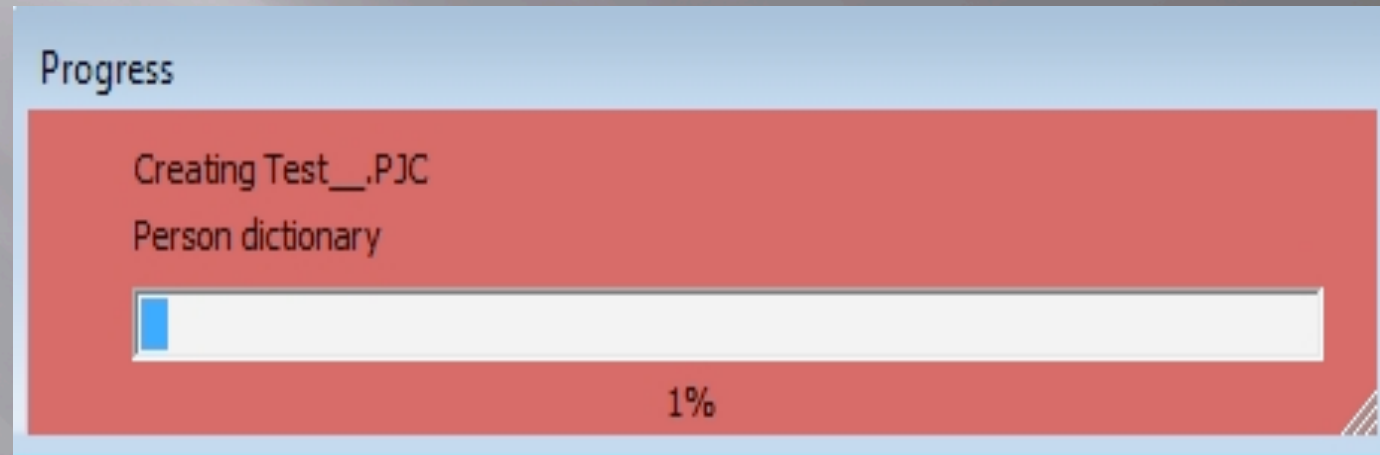
You'll next be presented with a question asking if you want to copy selected people to a new project. Click on "Yes"



# Screen Indicating Progress Of New Project Created

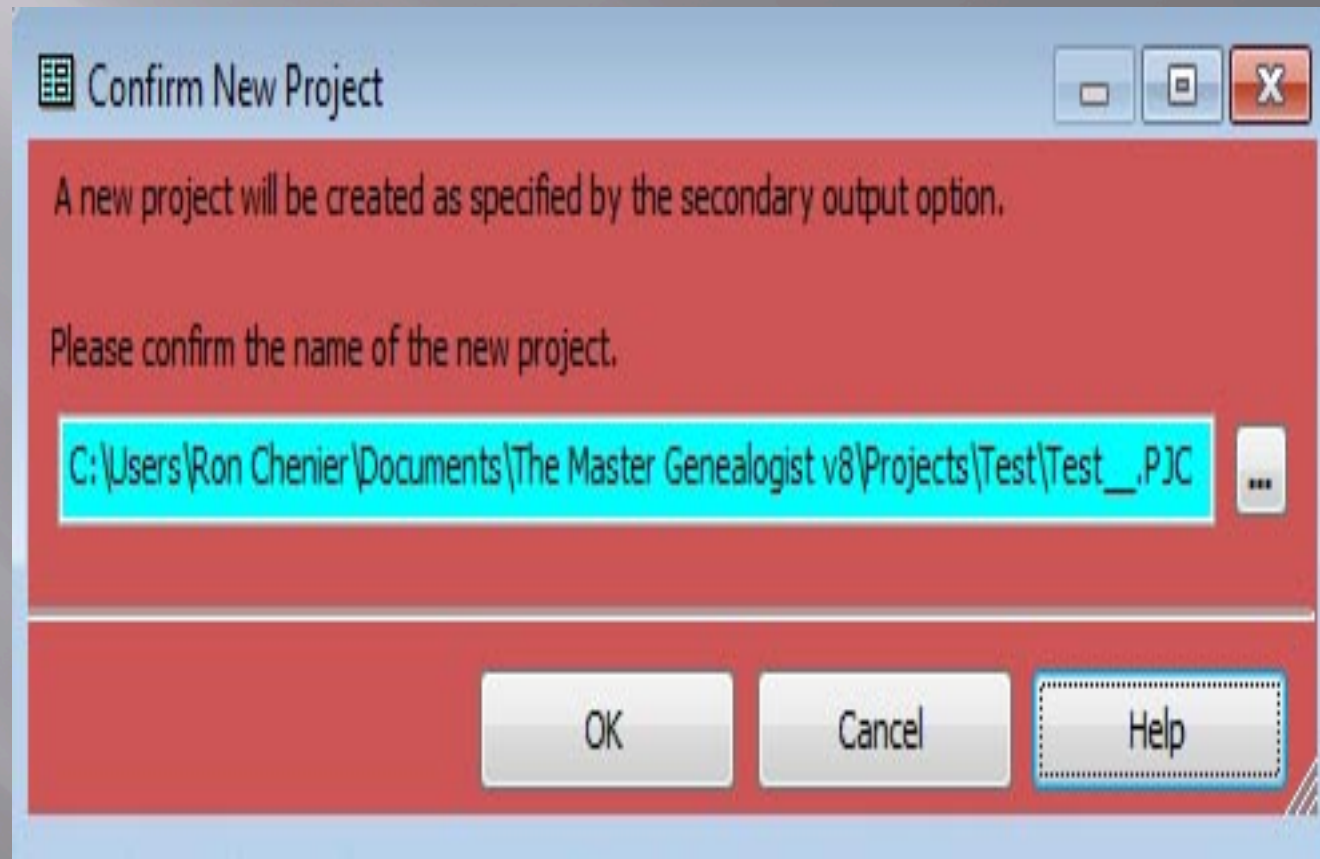
After saying “Yes” to copying selected people to new project this is the screen you will next be presented with.

It is an indication of the progress in creating the new project. No action needed here, just let process take its course of action.



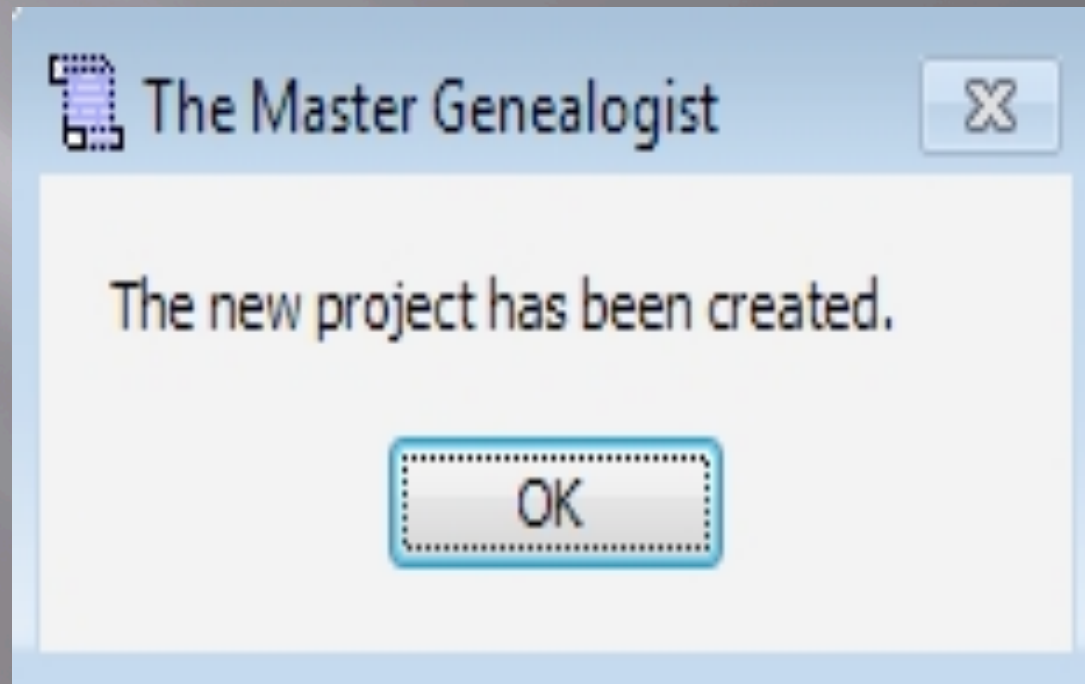
# Screen Asking You To Confirm New Project

After process of creating new project has finished this screen will ask you again to confirm your new project. This is the time to verify that both project folder and project name is what you want and where you want it



**And, VOILÀ... your new project has successfully been created.**

**After clicking OK you can close existing opened project or close it, or go straight to file menu and open your new project.**



# TMG Source: Help File

## Secondary Output: Create a New Project

From the [Secondary Output](#) tab of the [Report Options](#) screen, you can check **Create New Project** to create a new project using the output from the [List of People](#) report.

1. From the **Report** menu, select [List of ... > People](#) and set up the report as you want it.
2. Click on [Options] and set the other options that you want.
3. Click on the **Secondary Output** tab.
4. Check **Create new project**.
5. Type a name for the project. (Optional) Click on the select button to locate a different folder. The new project will be placed in the Project folder unless you change the path.
6. Click [OK] when you are finished setting up the report options.
7. Click [Print & Save] to print and save the report.  
The [Confirm New Project](#) window will appear.
8. If you confirm the name of the new project, the **Secondary Output: Create a New Project** window will appear.
9. The **Secondary Output: Create a New Project** window displays the names of the data sets that hold the data you have requested.
10. Click [OK] to create both the report and the project.
11. Answer **Yes** when you are asked if you want to copy the selected people to the new project.