

Navigating the Four Video Tutorials for *The Master Genealogist (TMG)*

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Wholly Genes Software produces and sells a very powerful and customizable genealogy database program called *The Master Genealogist (TMG)*. To help users learn all the features of this program, Wholly Genes offers four different video tutorials for sale on their web site². The subject matter of the four videos becomes progressively more advanced, as shown by their titles: *Getting Started*, *Intermediate*, *Advanced*, and *Expert*. All video presentations are done by Bob Velke, the President of Wholly Genes Software.

Although the presentations themselves are easy to follow, it is sometimes difficult to navigate through the set of four videos: the subjects get somewhat intertwined, the chapter titles do not reveal the full contents of each chapter, and there is no indication of how long each chapter runs. Since we are using sections of these four videos as training materials at the monthly meetings of our Ottawa TMG Users Group, we decided to produce a detailed Table of Contents for each video. These tables of contents, presented below, include exact start times for each chapter and subject. Chapter titles (also called “scene” titles) placed between square brackets, such as [Intro], do not explicitly show on the screen when they start.

I have found it easy to navigate these DVDs using Microsoft Windows Media Player, which is supplied with Microsoft Windows XP Home Edition.

The material presented in all four videos is © 2004/5 by Wholly Genes Software. The DVDs themselves are also © 2004/5 The Studio, Inc. Based on these dates, and the features shown on the videos, the demonstrations likely apply precisely to version 5 of TMG. However, about 90% of the content would apply to TMG 6, and perhaps 80% or more would apply to TMG 7.

The tables of contents for the Advanced and Expert videos were first published in the newsletter of the Roots Users Group of Arlington, VA^{3 4}.

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² www.whollygenes.com

³ Douglas Hill, “Navigating TMG’s Advanced Video Tutorial,” *Roots Users Group of Arlington, VA Newsletter* 17 (no. 12, December 2005): 1705.

⁴ Douglas Hill, “Navigating TMG’s Expert Video Tutorial,” *Roots Users Group of Arlington, VA Newsletter* 18 (no. 1, January 2006): 1714.

Table of Contents for TMG's **GETTING STARTED** Video Tutorial

Chapter (Scene)	Start time h:min:sec	Chapter Title or subject
1	0:01:00	[Navigation] (28 min)
	0:02:00	select Sample project and default screen layout
	0:03:35	Details / Person View
	0:13:25	children window
	0:16:45	Details / Family View & Tree View
	0:22:00	finding people 4 different ways
2	0:29:15	Beginning Data Entry (45 min)
	0:35:35	add new father & cite existing source
	0:45:05	add baptism event & cite existing source
	0:50:00	add a child with birth & source
	0:56:45	add wife & birth & marriage; use F3 key to repeat previous value in a field
	1:00:00	add new source & cite using 4 layers of windows
	1:08:30	link exhibits (photographs) to people
3	1:14:30	Working with Reports (10 min)
	1:15:15	list of report types
	1:16:20	create descendant box chart
	1:19:00	features of Visual Chartform
4	1:25:00	[New Project] (3 min)
	1:27:30	end of tutorial

Table of Contents for TMG's **INTERMEDIATE** Video Tutorial

Chapter (Scene)	Start time h:min:sec	Chapter Title or subject
1	0:00:45	[Customizing] (34 min)
	0:00:55	screen resolution, witnessed events, other info box
	0:06:25	layout toolbar, flag window, image window
	0:09:30	create custom screen layout
	0:13:10	Project Explorer (PE) & filtering the PE
	0:24:35	Focus Group
	0:29:25	more regarding toolbars
2	0:34:45	Working With Datasets (9 min)
	0:35:30	import 2 nd data set into a project
	0:41:05	Dataset Manager
3	0:44:00	Using Accents (to control colours) (12 min)
	0:50:00	colour two datasets differently (to highlight merge candidates)
4	0:55:50	Advanced Data Entry (32 min)
	0:58:00	see the new fields in the tag entry screen using the advanced data entry mode: roles, sort date, place style, sentence, witnesses.
	1:01:20	add new person
	1:04:20	surety values (12DPM) and their basic use
	1:07:20	add new source (letter)
	1:13:10	add 2 nd source (newspaper obit) for death event
	1:17:30	add repository
	1:24:00	define new event tag type, named "award" & 2 new roles
	1:28:10	end of tutorial

Table of Contents for TMG's **ADVANCED** Video Tutorial

Chapter (Scene)	Start time h:min:sec	Chapter Title or subject
1	0:00:00	[Macro Vision screen]
2	0:00:21	[Intro] (10 min)
	0:01:08	picklist
	0:03:30	(more) preferences
	0:04:10	automatic "relation" tag
3	0:10:28	Custom Toolbar (12 min)
	0:11:27	bookmark toolbar
	0:14:05	text editing toolbar
	0:15:20	custom toolbar [with long list of possible items]
4	0:22:25	Report Focus Options (8 min)
	0:24:20	selecting subjects of reports
5	0:30:15	[Designing Report Filters] (17 min)
	0:38:00	filter the Project Explorer & Picklist
6	0:47:26	[Using Report Filters and Tags] (23 min)
	0:47:50	List of Selected People report - options
	0:52:00	places
	0:54:00	custom tags in tag groups
	1:00:27	custom flags and flag manager
	1:04:00	using List of People secondary output to populate flags, create new project, or create new dataset
7	1:10:50	Advanced Report Options (15 min)
	1:11:00	reporting toolbar
	1:17:30	sensitive & excluded data
8	1:25:16	Indexes and Other Publication Tools (5 min)
	1:26:00	output file formats available
	1:27:30	create table of contents and indexes in Word
	1:30:40	Adobe Acrobat format
9	1:30:51	[Watermarks] for Acrobat format (2 min)
	1:32:10	end of tutorial

Table of Contents for TMG's **EXPERT** Video Tutorial

Chapter (Scene)	Start time h:min:sec	Chapter Title or subject
1	0:00:00	[Introduction]
2	0:00:20	Custom Roles & Sentence Structure (36 min)
	0:01:00	add Minister role to marriage event; explain roles & sentences
	0:08:15	define role properties & sentence for Minister role
	0:14:40	generate Individual Narrative report to see examples
	0:15:55	add new event type: Land Transaction (with roles & sentences)
	0:25:00	add a land transaction event
	0:26:00	select primary names for events; override default sentence structure
	0:30:45	data in memo fields used in sentences; split memos
3	0:35:50	Source Templates (19 min)
	0:36:00	source types & outputs (full footnote, short footnote, biography)
	0:39:50	master source list; source template data fields, i.e. source elements
	0:45:50	add a new source element to a source type
	0:50:50	citation detail & memo fields, including subsections.
	0:54:10	three ways to control source output
4	0:54:50	Customized Charts [using Visual Chart Form (VCF)] (32 min)
	0:55:15	produce Descendant box chart with default options
	0:57:00	VCF chart editing (font & fill colour); grouping boxes to edit
	1:00:45	produce descendant box chart with changed options
	1:01:40	accents based on flags
	1:03:30	frames (standard & fancy)
	1:06:10	navigating the chart (pan & zoom)
	1:08:00	add text objects
	1:11:50	produce Ancestor box chart
	1:15:20	enlarge chart canvas (to prepare to join 2 charts)
	1:16:30	show other chart in second window; drag chart across
	1:18:25	position & join charts; group & move boxes
	1:22:25	add decorative boxes & pictures
	1:25:45	access the Wholly Genes chart printing service
	1:27:00	end of tutorial